

■ Objectives:

This 1 day course provides training for line of business users or data analysts using IBM Cognos Analytics and shows, using numerous hands-on demonstrations and workshops, how to build dynamic and engaging dashboards from enterprise, spreadsheet or a combination of both data sources. Taking the learning further we see how to build a dynamic data presentation using the Story Mode and look at some of the customisation options within Cognos Analytics to personalise the dashboarding experience. The student will be productive on their return to their own workplace and will have the skills to create dashboards and stories with their own data.

Introduction to the Cognos Portal

- What is the Cognos Portal
- Discussion on navigation and options
- Accessing Reports

Story Mode

- Effective Data Presentation
- Make the story dynamic

Data Upload

- Uploading personal data
- Data considerations and formats
- Replacing or adding data

Customisation

- How to change the logon screen
- How to change the Welcome Page
- How to change the Theme

Dashboards

- Creating a dashboard
- Visualisations
- Standards
- Shapes
- Maps
- Widget handling
- Filtering
- Adding Calculations
- Links to TM1/Planning Analytics
- Infographics, Single or Multi Tab

Data Module

- What is a data module
- Administration tasks
- Joining Data
- Publishing
- Report/Dashboard creation